

GUYANA

MINISTRY OF EDUCATION

CIRCULAR NO.6/2009

REF. NO. ED: 25/8/1

FROM: Chief Education Officer

TO: Deputy Chief Education Officers
Assistant Chief Education Officers
Senior Education Officers
Coordinator, School Board Secretariat
Heads of Education Departments
Coordinators/Directors of Education Projects
Principals of Institutions
Headteachers of Nursery, Primary and Secondary Schools,
Heads of Practical Instructional Centres

DATE: July 23, 2009

SUBJECT: Preparation for Re-opening of School.

Over the years the Ministry of Education has noted the lack of preparation for the re-opening of schools for the Easter, August and Christmas terms.

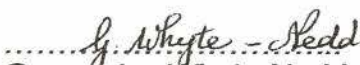
This practice has contributed to low attendance for the first two (2) weeks of school resulting in low student performance.

In an attempt to address this grave situation the Ministry of Education is advising all school managers to ensure that all buildings are cleaned (roof, walls and floors), furniture and other furnishings for classes are neatly arranged and Plans of Work prepared.

Be advised that inspection visits will be made to determine state of cleanliness and level of preparedness for the re-opening of school.

Headteachers are advised to submit an implementation schedule, detailing their plan for the preparation for re-opening of schools, to the Office of the Head of Department of Education in their respective education districts.

Kindly bring this circular to the attention of all members of staff who must affix their signatures as having read and understood same.


Genevieve Whyte-Nedd
Chief Education Officer (ag)

c. Permanent Secretary
Regional Executive Officers
Region #1 – 10
Coordinator, School Board Secretariat
Secretary, Teaching Service Commission
General Secretary, Guyana Teachers' Union

For Information
Minister of Education
Minister within the Ministry of Education