

GUYANA
MINISTRY OF EDUCATION
Ref No: ED: 1/1/10/3
Circular No.1/2009

FROM: Chief Education Officer

TO: Deputy Chief Education Officers
Assistant Chief Education Officers
Senior Education Officers
Coordinators of School Board Secretariat & Parent
Teacher Association
Principal CPCE
Heads of Departments of Education
District Education Officers
Headteachers of Nursery/Primary/Secondary
Schools & Practical Instructional Centres

DATE: November 4, 2008

SUBJECT: Extra Lessons after Official School Hours

It has been observed that some teachers work assiduously during official school hours, effectively supervising learners and **giving extra lessons free of charge**. However, there are other teachers who withhold their services during regular school hours, by failing to implement the school curricula, but conduct **extra lessons at school as a fee-paying exercise**.

In light of the foregoing and prevailing situation, headteachers are now instructed to strictly adhere to the following with immediate effect.

- **All permission granted through the Parent Teacher Association or other means for extra lessons on school premises is now revoked. No part of the school building is to be used at anytime for fee-paying lessons.**
- There should be no instance where learners are allowed to remain after school for a continuation of work to be covered as **fee-paying lessons**.

Headteachers are reminded that teachers are permitted to extend classes after dismissal so as to allow learners to complete unfinished or do remedial work, as in the case of slow learners.

Any breach of this circular may cause disciplinary action to be taken against those involved.

Please draw the contents of this circular to the attention all members of staff and ensure that they affix thereon their signatures and date.


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Chief Education Officer

C: Permanent Secretary
Secretary, TSC
General Secretary - GTU
Regional Executive Officers Regions 1 -10

Information
Minister of Education
Minister within the
Ministry of Education